

## Minutes for Regular Meeting of East Union Township Supervisors

Held on Monday, August 5<sup>th</sup>, 2024, at 5:30 pm located at 10 E Elm St. Sheppton PA 18248

- **Time Meeting Called to Order:** Chairperson – K. Mummey, Vice-Chairperson – W. Danchision, Supervisor – J. Careyva, Engineer – D. Yannuzzi, Solicitor – D. Karpowich, Treasurer – M. Gaizick, Secretary – S. Van Gieson --- present.
- **Supervisors/Officers Present at the Meeting:**

**Public participation on agenda items only (Chairperson reserves the right to limit each person to five minutes).** Note: Attendees may make public comments; your name and address may be recorded in meeting minutes. Comments/questions not serving legitimate Township purpose may not be addressed or answered by the Supervisors.

No public participation on agenda items.

- Motion to approve July's Regular Meeting Minutes: Motion made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion to approve July's 2024 Treasurer's Report (Updates regarding 2023 Audit) / Motion to approve all bills for payment: Motion made W. Danchision, seconded by J. Careyva.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_

- **Township Officers' Reports:**

- Solicitor's Report:
  - ✓ Update(s) to Codification of Ordinances – discussed at February's work session:
  - ✓ Update(s) to Zoning Ordinances -
- Engineer's Report:
  - ✓ Break Retarder Prohibitions (Sheppton/Brandonville) –
- Police Report:
- Road Report:
- Code Report:
- Zoning Report:
- Pumpy Project Report:
- Other Officer Reports:

*Solicitor's Report:* There was a cancelled work session that was initiated for the purpose of discussing Ordinances. D. Karpowich advised that there will be discussion during the Engineers report about no parking areas, weight limits on vehicles and the use of bonds to ensure the roads are kept in the best possible condition. J. Careyva asked about the weight limits and if Agricultural vehicles would be exempt or looking into that possibly. D. Karpowich advised that there may/may not be there will still need bonding put in place to ensure the integrity of the roads are kept up with. K. Mummey mentioned snow removal, which D. Karpowich stated that temporary signs can be utilized for posting and advising emergency routes. This can be utilized for snow removal, as well as street sweeping. There

was mention of a noise ordinance that is in the Property Maintenance Code. W. Danchision spoke about the ATV's. She advised that they are unable to fuel up at the gas stations, unless they are on a trailer. She was reviewing the Hazleton area's Ordinances, and how they handle it. She also voiced her concerns with burning and how their burning capabilities have been being abused. She is looking to lower the times of burning. D. Karpowich advised that in other municipalities they limit burning yard waste; however, K. Mummey advised that yard waste is not permitted to be burned. There is a compost area in the back of the building that biodegradable items can be disposed of. Edwina Matuszkiewicz was asking about the usage of firepits, which is permissible. Ray Trojan voiced his concerns about possible forest fires, which K. Mummey advised that there would be a water source available and burning would not be permitted if conditions have been dry; burn bans would be established.

Township Fire Chief – Robert Gabardi is currently the fire marshal. K. Mummey thinks it would be beneficial if there was a liaison between EUT and SOVFC. J. Careyva stated that they have always done a good job in the past and that her opinion would be to let the Fire Company handle. W. Danchision stated that there is training that is required. D. Karpowich stated that any updates to policy should be added to the codification.

Occupancy/Inspection – properties have allotted time frames to update/correct issues of previous inspections to be complying. The Code Officer was handling the inspection and will continue to do so. The fee schedule will be updated with inspection fees for residential, multi-family, and commercial.

There was mention of a voluntary program for spaying/neutering cats. It was advised that there was a program in W. Hazleton in the past that maybe this is something that can be looked into. These different avenues can be explored on how to handle when ordinance discussion(s) occur.

Liquid fuels – D. Yannuzzi mentioned getting a few remaining roads on the listing for liquid fuels, which will need to be completed via Ordinance. D. Karpowich will require the deeds for the roads to have them added accordingly. J. Careyva asked about the right of way and if that would be infringing on people's properties on 2<sup>nd</sup> Blvd. D. Yannuzzi advised that if it is in the right of way then technically it is Township property.

*Comprehensive Plan* – Jo Anna Shovlin – North and East Union will grant \$12,500.00 each: total of \$25,000.00 and she was looking to send out the information to receive bid proposals. D. Karpowich stated that there is no need for a Resolution as this was already completed with the Resolution passed on May 6<sup>th</sup>, 2024.

*Engineer's Report*: CDBG was submitted for 2<sup>nd</sup> Blvd. in Brandonville, as well as EUTSA. If any monies are granted that will be taken from the PIB Loan. EUTSA; if funds are received, they will be utilized to combat I&I. CFA Multi Modal – \$250,000.00 for Brandonville with letter of recommendations from Argall & Watro. Distances will be reviewed on SR 924 to possibly pass an Ordinance to restrict parking of vehicles and weight limits will be reviewed. PIB Loan – letters of recommendations were received for this project as well and D. Yannuzzi said that he was advised that this is a top priority. D. Danchision mentioned that there are some culverts that are not able to be utilized and some drainage concerns. K. Mummey asked about adding additional roads if funds are available. D. Yannuzzi advised that alternates can be added, and that Liquid Fuels can be utilized. D. Yannuzzi stated that the additional roads discussed can be looked at to ensure that the most cost-effective approach is taken.

*Motion for Engineer to open bids on the various road mentioned with a fourteen-day advertisement and open bids at the September Supervisors meeting. Motion made by W. Danchision, seconded by K. Mummey.*

*Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_*

*Motion for Benesch Engineering (D. Yannuzzi) to complete the design and bid(s) for the addition of Green Mtn. Rd. for approximately \$150,000.00. Motion was made by W. Danchision, seconded by K. Mummey.*

*Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_*

Break Retarders – this will need to be followed up on with PennDOT as their permission is necessary. D. Yannuzzi advised that he could draft a letter to send them. If the funds are not utilized right away extension letters can be sent to ensure the project can have additional time, for example the with the American Legion Park Project which will be seeking an extension for Spring 2025.

*Road Report:* Grass cutting and landscaping has been being completed (Summer maintenance). The drainage issue was fixed on Pole Rd., W. Market, Franklin St. Other flooding/drainage concerns will be investigated after the meeting.

*Treasurer's Report:* There is a running balance in the Fire Fund which is typically transferred over. SWIFT insurance requires two more payments. There will be audits completed on the SWIFT (SOVFC) and EMC (workers comp). J. Careyva asked about the Attorney's invoice, and have we received an invoice yet from the Engineer?

*Code Enforcement pay increase:* J. Careyva asked why is this needed? K. Mummey advised that there were issues not being enforced – occupancy, inspections, code concerns, etc. Which are now being addressed and rectified. K. Mummey advised that the current Code Officer is a retired police officer, knowledgeable in court proceedings, and has experience with code with other townships.

▪ **Old Business:**

- Motion/Discussion on final proposal for Comprehensive Grant – Motion to put out bidding information made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_abstain\_\_\_

▪ **New Business:**

- Motion/Discussion on increasing the Code Officer rate – Motion made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_NAY\_\_\_
- Motion/Discussion on the vacancies for the UCC Appeals Board: Letter of intent was received from Mr. Zuzik and Mr. Kelchner – Motion made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_abstain\_\_\_

- Motion/Discussion filling the Zoning Hearing Board alternative vacancy – *tabled*.  
Roll Call: Mummey \_\_\_\_\_; Danchision \_\_\_\_\_; Careyva \_\_\_\_\_
- Motion/Discussion on appointing East Union Sewer Authority member Mr. Zuzik; per letter of interest – Motion made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion/Discussion on appointing East Union Sewer Authority member Mariann Petrylak; per letter of interest – Motion made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion/Discussion on the accepting the resignation from former police officer Hugh Clinton – Motion made by J. Careyva, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion/Discussion on securing date for the Second Annual East Union Township Halloween Trail – (Saturday, October 19<sup>th</sup>, tentatively) Motion made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion/Discussion East Union Township paving project (Roadmasters recommendation(s) – complete.  
Roll Call: Mummey \_\_\_\_\_; Danchision \_\_\_\_\_; Careyva \_\_\_\_\_
- Motion/Discussion on scheduling a work session for the purpose of the 2025 Budget – (Work session scheduled for Wednesday, 09.18.24 at 5:30 pm) Motion made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_

AMENDED: Motion to purchase additional speed sign for Brandonville up to the amount of \$4,000.00 was made by W. Danchision, seconded by K. Mummey.

Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_abstain\_\_\_

**Public participation on non-agenda items only (Chairperson reserves the right to limit each person to five minutes).** *Note: Attendees may make public comments; your name and address may be recorded in meeting minutes. Comments/questions not serving legitimate Township purpose may not be addressed or answered by the Supervisors.*

R. Trojan – voicing his concerns about the 924, before his driveway. He advised the potholes are severe, speeding, etc. W. Danchision stated that there is a complaint/concern system that can be utilized online with PennDOT, and they will follow up accordingly. D. Yannuzzi advised that PennDOT is responsible for this roadway and the Township cannot add signs without their permission.

D. Danchision – stating that he would like to purchase an additional speed sign for Brandonville. There was a grant being looked into for the purchase of additional equipment. D. Danchision advised that it is needed now.

*Motion to purchase speed sign for Brandonville up to \$4,000.00. Motion was made by W. Danchision, seconded by K. Mummey.*

*Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_abstain\_\_\_*

M. Kutsko – asking about lunch breaks. Said he saw a police vehicle on interstate at 3:00 pm. K. Mummey advised that gas is needed in the vehicle(s), food, etc. R. Gabardi stated that fueling up is not only done at one specific gas station.

J. Houser – asking the status of the police department and how many officers. K. Mummey stated that there is one full-time employee and two part-time employees. C. Dimmick handles scheduling. He also stated that the other possible part-time candidate they interviewed may not come onboard; due to having additional work elsewhere.

- **Motion to Adjourn: Motion made by J. Careyva, seconded by K. Mummey.**
- **Time Meeting Adjourned: 7:16 pm**
- **Members of Public in Attendance (please see attached sign-in sheet):**