

**Minutes for Regular Meeting of East Union Township Supervisors**

**Held on Monday, May 6<sup>th</sup>, 2024, at 5:30 pm located at 10 E Elm St. Shepton PA 18248**

- **Time Meeting Called to Order: 5:33 pm**
- **Supervisors/Officers Present at the Meeting:** Chairperson – Kyle Mummey, Vice-Chairperson – Wendy Danchision, Supervisor – Jill Careyva, Treasurer – Michael Gaizick, Attorney Karpowich, Engineer – Dominic Yannuzzi. Absent – Secretary – Stephanie Van Gieson.

**Public participation on agenda items only (Chairperson reserves the right to limit each person to five minutes).** *Note: Attendees may make public comments; your name and address may be recorded in meeting minutes. Comments/questions not serving legitimate Township purpose may not be addressed or answered by the Supervisors.*

Marty Kutsko – seeking clarification on the separation agreement by the previous Chief. K. Mummey stated that this is a personnel matter and cannot be discussed. This topic will be discussed in the executive session.

Edwina Matuszkiewicz – seeking why that Elm. St. not on the Liquid Fuels. She was advised that this needs to be completed via Ordinance. She asked about the property that was cleared with trees, the drainage – near the speed sign, who is the owner. K. Mummey stated that it is his understanding.

Bob Gabardi – seeking an update on the road weight limits (Schoolhouse Rd). K. Mummey stated that this was not listed. D. Yannuzzi advised this can be added to the list. Mr. Gabardi also stated that this has caused cracking and road issues near the pump station on Schoolhouse Rd.

- Motion to approve April Regular Meeting Minutes: Motion made by J. Careyva, seconded by W. Danchision.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion to approve April 2024 Treasurer’s Report / Motion to approve all bills for payment: Motion made by W. Danchision, seconded by J. Careyva.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_

▪ **Township Officers’ Reports:**

- Solicitor’s Report:
  - Motion to update the Code of Ordinances to adopt the 2018 IPMC –
  - Motion to establish a Recreation Board of five members without restriction as to affiliation –
- Engineer’s Report: Motion made by J. Careyva, seconded by W. Danchision.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Police Report: Motion made by J. Careyva, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_

- Road Report: Motion was made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Code & Zoning Report: Motion was made by W. Danchision, seconded by J. Careyva.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Pump Project Report: Motion was made by J. Careyva, seconded by J. Careyva, seconded by W. Danchision.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Other Officer Reports: NONE

Treasurer’s Report: The Liquid Fuels transfer is completed and back into the correct account; PennDOT approved and signed off on. Loans were paid and there has not been any activity with the REC Fund account. J. Careyva questioned about a Drugalyxer bill that was paid of which M. Gaizick advised that this was from drug testing that occurred last summer.

Solicitor’s Report: The following will all be passed via Resolution pending the motion is carried: Elm St. add to Liquid Fuels, Employee Handbook updates, Fee Schedule updates. These changes will all be reflected once the Codification has been completed. Attorney Karpowich stated that he has contacted Verizon regarding the tower; the location was agreed upon, but other stipulations will need to be worked out. Attorney Karpowich asked for a motion to enter Executive Session. Motion was made to enter by J. Careyva, seconded by W. Danchision. All in favor, motion carries. (5:44 pm – 6:22 pm)

Engineer’s Report: Elm St will be added to Liquid Fuels. D. Yannuzzi advised that this road does meet requirements; however, others need to have the requirements PennDOT is seeking before adding them to the Liquid Fuels. Resolution passed, please see below. D. Yannuzzi stated that there are other available grants; advised of the type of grants and deadlines. He will be reviewing and offering recommendations on which may be beneficial to EUT. The PIB loan could be approved possibly by June. He advised that once this is completed that the Supervisors would pass a Resolution advising the acceptance. Benesch then would proceed with the roadway evaluation. J. Careyva asked what will happen if the PIB Loan does not get accepted/approved. D. Yannuzzi stated that this is not a guarantee; however, Elm St was needed to be added to the Liquid Fuels list. This can still be put out for bid and may be beneficial with other grant opportunities. D. Yannuzzi stated that he will speak with the Roadmaster(s) to review their areas of concern. Attorney Karpowich advised all the roads will be added to the codification (weight limits/no parking areas/etc.) Studies may need to occur for approval.

Motion to for a Resolution for signage – Motion was made by J. Careyva,  
seconded by W. Danchision.

Roll Call: Mummey    X    ; Danchision    X    ; Careyva    X

Motion to utilize Alfred & Benesch for a formal proposal (outlining the cost/roadways/etc).  
Motion was made by W. Danchision, seconded by J. Careyva.

Roll Call: Mummey    X    ; Danchision    X    ; Careyva    X

K. Mummey advised that grants are being explored to add additional speed signage.

Road Report: D. Danchision advised that there are many roads that need attention throughout the Township; however, Elm St is the worst in his opinion. The machinery needs to be serviced to ensure longevity. D. Danchision stated that he attempted to contact Medico but did not receive a response. D. Yannuzzi advised that he did have a contact there and would follow up accordingly. D. Danchision recommends that Medico should be the people to complete the servicing, as they were the ones who sold EUT the equipment. There has been litter patrol every few days to ensure the roadways are cleaned.

Pumpy Project Report: Mr. Grabosky stated that there have been volunteers cutting trees. Donations are needed. Volunteers met with Field & Stream, and they had advised that there are other areas that are also experiencing the same issues and that maybe it would be beneficial to look into creating a partnership with other areas/agencies. Looking for additional help/volunteers. The process is moving forward.

▪ **Old Business:**

- Motion/Discussion on dates for the Recreation Board / Crime Watch dates – Tabled during February meeting – TABLED. Will be updated with Codification.

**Rec Board:**

DATES:

TIMES:

Roll Call: Mummey \_\_\_\_\_; Danchision \_\_\_\_\_; Careyva \_\_\_\_\_

- Motion for the parcel consolidation 100 E Players Way Eagle Rock (9-19-58/59/60) – Motion was made by J. Careyva, seconded by W. Danchision.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion/Discussion on Comprehensive Study Updates (review Resolution for Multi-Municipal Plan) – Motion was made by W. Danchision, seconded by  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_abstain\_\_\_
- Motion/Discussion on adoption of Resolution 9 - 2024 on amending the 2020 Employee Handbook – Motion was made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_

Comprehensive Study: Chris and Rachel are recommending that EUT votes on a Resolution to work together with other municipalities. She stated that it would be ideal if a supervisor from each area appointed a representative. The agreement is currently on track and is tentatively to be completed in the Fall of this year. J. Careyva asking if we agreed/will be agreeing to a binding contract? There is currently no contract that has been established but was advised that depending on the matches/proposal costs can be offset with other grant opportunities.

▪ **New Business:**

- Motion to approve camera/security system quotes – 2 quotes were provided (\$6,500.00). Motion was made by J. Careyva, seconded by W. Danchision.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_

- Motion to replace Ann Kuzma from her position on EUT Zoning Hearing board – Motion to appoint Gary Cardamone was made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_abstain\_\_\_  
*Nominations: Gary Cardamone*
- Motion/Discussion on Resolution (8-2024) adopting/establishing Elm St as a Township roadway and right-of-way – Motion was made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion to accept the Repository sale of 26 Stratton Dr. (09-01-0026.000) for \$1,758.00 – Motion was made by J. Careyva, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion to accept the Repository sale of E. Union & N. Union Twp. Line (09-05-0001.0004) for \$1,481.00 – Motion was made by J. Careyva, seconded by W. Danchision.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion to accept the separation agreement of former Chief Thomas Rentschler – Motion was made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_NAY\_\_\_
- Motion to adopt Resolution \_10\_ - 2024 amending the EUT fee schedule – Motion made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_NAY\_\_\_
- Motion to determine whether to approve an employer contribution to employee’s retirement fund – TABLE – Motion to table was made by J. Careyva, seconded by k. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion to prohibit employees from working overtime or using accrued time without pre-approval of the Chairperson – Motion made by W. Danchision, seconded by J. Careyva.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion to appoint Jo Anna Shovlin as a consultant on behalf of EUT for PennDOT projects, at no cost – Motion made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_

*The motion to divert from the agenda was made by W. Danchision, seconded by J. Careyva.*

*Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_*

*The motion to terminate Bart Smith was made by J. Careyva, seconded by K. Mummey.*

Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_

*The motion was made by to Hugh Clinton (probation period) was made by J. Careyva, seconded by K. Mummey.*

Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_

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Ray Trojan – seeking an update on the traffic light near Eagler Rock and if a break retarder study can be done as the trucks are breaking at all hours of the day and night. W. Danchision stated that they are in the process of trying to get the study. They had a meeting with Senator Argall, State Representative Watro, and PennDOT representatives. W. Danchision asked about the possibility of getting “Slow Down” signs. Attorney Karpowich stated that signs on a state road require studies to be done. Mr. Trojan was seeking an update on the filling of the Chief position and that Officer Dimmick would be a great candidate and has seniority. K. Mummey stated that he is currently the officer in charge and there would be more information on this next month. Mr. Trojan reminded that the Crime Watch meetings are held the second Wednesday of the month at 6:00 pm and volunteers are needed.

Marty Kutsko – Asking about the previous Chief and the separation agreement that was agreed upon at the meeting and if this was being investigated. K. Mummey advised, again this was not able to be discussed due to it being a personnel matter. Mr. Kutsko advised that he was run off the road by one of the police officers. K. Mummey stated that it would be best if he placed his complaint in writing.

Edwina Matuszkiewicz – had concerns that there was an issue with the meeting minutes. She stated that she said the opposite – The Board was not getting along and making the audience uncomfortable. K. Mummey & W. Danchision stated that this will be investigated and revised accordingly.

*Motion to review April 2024 Meeting Minutes was made by W. Danchision, seconded by K. Mummey.*

Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_

DCED site – seeking if there were any updates that have been provided? Officer Dimmick stated that he would reach out accordingly. He also stated that this can take approximately 6months or more. W. Danchision vocalized that the Township is looking forward to the study being completed and sometimes the process can take additional time due to staffing and representative availability.

Daniel Danchision – commended the police on how speeding has decreased, and it is making a big difference in the community.

- **Motion to Adjourn: Motion made by J. Careyva, seconded by W. Danchision.**

Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_

- **Time Meeting Adjourned: 7:22 pm**
- **Members of Public in Attendance (please see attached sign-in sheet):**