

**Minutes for Regular Meeting of East Union Township Supervisors**

**Held on Monday, September 9<sup>th</sup>, 2024, at 5:30 pm located at 10 E Elm St. Shepton PA 18248**

- **Time Meeting Called to Order:** 5:35 pm
- **Supervisors/Officers Present at the Meeting: Present** – Chairperson K. Mummey, Vice-Chairperson W. Danchision, Supervisor J. Careyva, Solitor D. Karpowich, Engineer D. Yannuzzi, Treasurer M. Gaizick, Secretary S. Van Gieson.

**Public participation on agenda items only (Chairperson reserves the right to limit each person to five minutes).** *Note: Attendees may make public comments; your name and address may be recorded in meeting minutes. Comments/questions not serving legitimate Township purpose may not be addressed or answered by the Supervisors.*

**No public participation.**

- Motion to approve August’s Regular Meeting Minutes: Motion made by J. Careyva, seconded by W. Danchision.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion to approve August’s 2024 Treasurer’s Report: Motion made by W. Danchision, seconded by J. Careyva. / Motion to approve all bills for payment: Motion made by J. Careyva seconded by W. Danchision.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_

The Slusser Law Firm bill will be held and paid from the escrow funds that were established.

- **Township Officers’ Reports:**
  - Solicitor’s Report:
  - Engineer’s Report:
  - Police Report:
  - Road Report:
  - Code Report:
  - Zoning Report:
  - Pump Project Report:
  - Other Officer Reports:

*Solicitor’s Report:* the Verizon lease is under review. Code of Ordinances – appointing a fire chief to represent EUT, Certificate of Occupancy – disclosure for new owners (as is) for the property to get inspected, update fees for inspections (with Resolution), fire protection and prevention; with open burning, burning times/hours, exceptions, penalties, dog & cat; strays, no parking zones, Liquid Fuels updates, weight limits on various roads, establishing emergency snow routes, recreational vehicles/ATV’s, snow removal/street sweeping, will all be reviewed and discussed at a public hearing at next month's meeting.

*Engineer’s Report:* DCNR plans, and decision should be completed around the end of September. The Road Crew will be assisting with stone placements and other projects to lower the costs. Due to utilizing COSTAR’s no bidding is necessary. The walking path will

need to have bids received. Mid-October should be all approvals to ensure that install and necessary projects left can commence for Spring 2025.

***Motion to proceed Burke & Associates at the COSTAR's pricing for \$23,139.00 on the playground equipment (NU-3428). Motion was made by W. Danchision, seconded by K. Mummey.***

***Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_***

The Road Crew will prepare the site with mulch/stone/bedding/etc.

There were proposed land developments, conditional use, variance, and minor sub-division that was discussed at the Planning Commission meeting. These will be placed on next month's agenda for the Supervisors to review.

Road bids for "Various Roads" – D. Yannuzzi advised due to the pricing it would be beneficial to take advantage of the offer(s) for alternative sealing. There were options and alterations that could be made for additional roads or more of already established road on the list. Once the notice of the award has been completed, work can commence as early as next week and finish approximately with a two-week window.

***Motion to award the bid for Various Roads project to Lehigh Asphalt with the change order for the substitute; asphalt wearing surface in lieu of asphalt seal coat. Motion was made by W. Danchision, seconded by K. Mummey.***

***Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_***

Stormwater management Ordinance should be established, as we have been utilizing the standard one, from the County. Attorney Karpowich can draft and send to D. Yannuzzi for review. There are two areas with drainage concerns. A letter was sent to both homeowners. It was advised that confirmation of the work done needs to provide and how/if the drainage issues were resolved.

D. Yannuzzi advised that he will be sending a letter to PennDOT seeking if creating an Ordinance for break retarders not be utilized would be permitted.

*Police:* A new citation system should be utilized around October and make it easier to file with the magistrate. A plate reader is being researched (approximately \$14,000.00) for the installation. This can read traffic in both directions.

*Road Report:* The speed sign has been installed in Brandonville. The Sheppton post office piping will be getting repaired. Grass cutting, paving, litter control has all been occurring.

*Completed Audit:* There were some concerns regarding the audit that was completed last year, 2023. There were issues with receipts, disbursements, as they were disorganized and inconsistently filed. There were issues with QuickBooks as accounts were not being reconciled. Liquid Fuels were misallocated to the General Fund. Payroll filed but fees were not paid timely and incurred penalties for this.

- **Old Business: NONE**

▪ **New Business:**

- Motion on accepting and awarding East Union Township Road Bids for the "Various Roads" project – Motion was made by W. Danchision, seconded by K. Mummey  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_
- Motion on accepting elected auditors report and pay compensation for the completed audit – Motion was made by W. Danchision, seconded by K. Mummey.  
Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_abstain\_\_\_
- Motion to accept and update Right to Know Law policy – TABLED.

- ✚ Executive Session: Personnel: Motion to enter Executive session was made by W. Danchision, seconded by J. Careyva. (6:50 PM – 7:08 PM) – Not action was taken. (6:50pm – 7:08 pm).

**Public participation on non-agenda items only (Chairperson reserves the right to limit each person to five minutes).** *Note: Attendees may make public comments; your name and address may be recorded in meeting minutes. Comments/questions not serving legitimate Township purpose may not be addressed or answered by the Supervisors.*

- Presentation for Rotary Club of Ringtown; Mr. Drukker III: members are needed; presentation completed.

A resident was seeking about putting a speed sign on Market St. in Sheppton. Also, recommended that speed limits should be looked into overall as there is a lot of speeding occurring. There is littering on W. Pine St. in Sheppton, in which is bringing in skunks and other animals.

Look into getting benches donated for the playground.

R. Gabardi – the burning complaints are the same residents. The fire chief has already been established at SOVFC. The liaison for SOVFC and EUT must have the proper training and accreditations.

- **Motion to Adjourn:** Motion made by J. Careyva, seconded by W. Danchision.
- **Time Meeting Adjourned: 7:16 pm**
- **Members of Public in Attendance (please see attached sign-in sheet):**