

**Minutes for East Union Township Board of Supervisors Meeting**  
**Held on Monday, April 7, 2025 | 5:30 pm**  
**East Union Township Municipal Building | 10 East Elm Street Sheppton, PA 18248**

**MEETING CALLED TO ORDER 5:30pm**

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE**

Chairperson K. Mummey; Vice Chairperson W. Danchision; Supervisor J. Careyva; Solicitor D. Karpowich; Treasurer M. Gaizick; Secretary J. Didow; Police OIC Litwhiler; Dominic Yannuzzi, Engineer; Gregory Kurtz, Jr, Zoning Officer **Absent:** Rich Verbonitz, Code Officer

**PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE**

Chairperson Mummey called Board of Supervisor's attention to the agenda for this meeting and the minutes from the March 2025 Regular Supervisor Meeting which include an amendment to the street excavation permit and a review of upcoming park and street projects as well as the minutes from the Supervisor Special Meeting on April 2 which was held to approve the scope of work and engineer for the Brandonville Connectivity Project.

**Motion to approve March 2025 Regular Meeting Minutes made by Careyva, seconded by Mummey.**

**Roll Call: Mummey \_\_\_\_\_; Danchision \_\_\_\_\_; Careyva   x  \_\_\_\_\_**

**Motion to approve April Special Meeting Minutes made by Danchision, seconded by Mummey.**

**Roll Call: Mummey   x  \_\_\_\_\_; Danchision   x  \_\_\_\_\_; Careyva   x  \_\_\_\_\_**

**TREASURER REPORT**

M. Gaizick reviewed March 2025 treasurer's report highlighting that East Union Township (EUT) is now the proud owner of its township building and surrounding land, having paid off the mortgage 7 years early. Also of note, the reimbursement report for the recently purchased police vehicle has been submitted to the LSA and the township will be fully reimbursed. The township is looking for a PO System that can be accessed online so that supervisors can approve purchases.

Additionally, the township's SAM renewal is coming up and previous documentation may be required. The System for Award Management (SAM) is an official website of the US government that can be used to

- Register to do business with the U.S. Government
- Update, renew, or check the status of your entity registration
- Search for entity registration and exclusion records
- Search for assistance listings (formerly CFDA.gov), wage determinations (formerly WDOL.gov), contract opportunities (formerly FBO.gov), and contract data reports (formerly part of FPDS.gov).
- View and submit BioPreferred and Service Contract Reports
- Access publicly available award data via data extracts and system account

**Motion to approve March 2025 Treasurer's Report made by Danchision, seconded by Mummey.**

**Roll Call: Mummey   x  \_\_\_\_\_; Danchision   x  \_\_\_\_\_; Careyva   x  \_\_\_\_\_**

**Motion to approve March 2025 presented bills for payment made by Danchision, seconded by Mummey.**

**Roll Call: Mummey   x  \_\_\_\_\_; Danchision   x  \_\_\_\_\_; Careyva   x  \_\_\_\_\_**

## TOWNSHIP OFFICERS' REPORTS

### Solicitor Report

Attorney Karpowich and the Board of Supervisors reviewed the Commonwealth of Pennsylvania's Second Class Township Code Book regarding zoning hearing boards and terms served.

**A motion was made to confirm the appointment of Jillian Datchko as alternate member of the Zoning Hearing Board for a three-year term by Danchision, seconded by Mummey.**

**Roll Call: Mummey ; Danchision ; Careyva**

At the time of the supervisor meeting, EUT had not yet received any bids for the sale of an easement and assignment of a cell tower lease to review. It was determined that the township will not be rebidding until the construction is complete.

**A motion was made to advertise an amendment to the zoning ordinance that states East Union Township desires not to reference specific dollar amounts within the Ordinances or Resolutions and instead, will have a fee schedule by Danchision, seconded by Mummey.**

**Roll Call: Mummey ; Danchision ; Careyva**

### Engineer Report

Mr. Yannuzzi reviewed the playground renovation project. The township received DCNR approval to proceed with construction on the playground. Equipment scheduled to be delivered in the week of April 11. Recreation Resource contractors as well as East Union Township staff will be working on the playground. It's estimated that it will be completed 4-6 weeks after the equipment is delivered. The playground will be closed to the public after Easter Sunday.

He then reviewed a grant he'll be applying for in the amount of \$350,000 on behalf of EUT to fund phase 2 of the walking trail at the township building through the DCED's Greenways, Trails and Recreation program. The plans for this phase were completed when the first portion of the trail was built.

**Motion was passed to accept Resolution 2025-006 allowing the Township to apply and designating Kyle Mummey (Chair) and Wendy Danchision (Vice Chair) as the officials to execute all the documents and agreements between EUT and the CFA by Danchision, seconded by Mummey.**

**Roll Call: Mummey ; Danchision ; Careyva  abstain**

Yannuzzi also reviewed the DCED's Multimodal Transportation Fund, which encourages economic development and ensures that a safe and reliable system of transportation is available to the residents of the commonwealth and recommended the township apply for a \$350,000 grant to install sidewalks on SR 924 in Sheppton. This is one part of a larger-scoped project that includes installing sidewalks in communities within EUT.

**A motion was made to approve Resolution 2025-007 giving EUT permission to apply and designating Kyle Mummey (Chair) and Wendy Danchision (Vice Chair) as the officials to execute all the documents and agreements between EUT and the CFA by Danchision, seconded by Mummey.**

**Roll Call: Mummey ; Danchision ; Careyva**

### Police Report

OIC Litwhiler reviewed the police report highlighting that the state police audit was completed, and the Commonwealth has acknowledged that the EUT police department is fully compliant. And the 2014 Ford Expedition former police car sold on Municibid for \$5,000 after a 14-day auction.

### **Roadmaster Report**

D. Danchision reported that there are several road projects coming up in East Union Township. EUT is working to gain as much funding as possible and has secured Liquid Fuels money for streets and DCED MTF grants for the Brandonville Connectivity Project. There are plans to address drainage and repave roads throughout East Union Township as well as install sidewalks throughout the Township, beginning in Sheppton. Some hot patching has been done on Green Mountain Road and next they'll go to West Pine and Hemlock for potholes and road repairs.

Work is also being done at the playground. The basketball posts are in the ground and area is being to prepare the playground for the new equipment that is scheduled to arrive in the week of April 14, 2025.

### **Code Enforcement Officer Report**

Code Enforcer was not present; the report was reviewed by Secretary J. Didow and included 3 house inspections, 3 garbage complaints, and one safety complaint that was addressed. Additionally, one resident was given extra time to address their garbage/abandoned vehicle complaint.

### **Zoning Officer Report**

G. Kurtz reviewed the zoning report for the month of March. Three UCC permits were approved and three are under review. Four zoning permits were approved, two are under review, and one was cancelled. One zoning violation has been closed.

### **Pumpy Project Committee Report**

No report

### **OLD BUSINESS**

The township is still waiting to hear back from the Schuylkill County Planning Commission regarding the amendments to zoning ordinance. A public hearing will be held on April 24, 2025, at 5:30 to consider adopting the amendment followed by the regular meeting of the Board of Supervisors at which time they intend to consider adopting the Ordinance

**A motion was made to table the vote on Ordinance 2025-005 amending the zoning ordinance of East Union Township to set forth requirements for solar energy systems by Danchision, seconded by Mummey.**

Roll Call: Mummey ; Danchision ; Careyva

### **NEW BUSINESS**

After reviewing the bids and discussing the scope of work, it was determined that the current bids were not for the type of street sweeper the township is looking for. Yannuzzi recommended working on a Memorandum of Understanding with a nearby township that owns one.

**A motion was made approving the amount of up to \$3500/week to fund the township-wide street sweeping program and pay for the rental equipment by Danchision, seconded by Mummey.**

Roll Call: Mummey ; Danchision ; Careyva

**A motion to appoint Advanced Code Solutions as floodplain administrator was made by Careyva, seconded by Danchision.**

Roll Call: Mummey ; Danchision ; Careyva

Vice Chair Danchision introduced the Keep Pennsylvania Beautiful (KPB) Catch Illegal Dumpers Program. KPB will loan three high quality surveillance cameras and provide training and assistance to selected applicants. Grant recipients will work with local enforcement agencies to ultimately reduce illegal dumping through public education and enforcement.

**Motion to apply to participate in KPB's Catch Illegal Dumpers Program made by Careyva, seconded by Danchision.**

Roll Call: Mummey \_\_\_x\_\_\_; Danchision \_\_\_x\_\_\_; Careyva \_\_\_x\_\_\_

A discussion of the Sheppton Disaster Memorial Park followed. The park is being paid for completely by Mericle Construction. The plan, drawn by Mericle, was reviewed with representatives from Mericle and the public. Suggestions were made to move the gazebo and memorial plaque further from the street and add an arborvitae or evergreen buffer.

**Motion to approve construction of Sheppton Mine Disaster Memorial Park at Intersection of SR 924 and West Pine Street at no cost to the Township made by Danchision, Seconded by Mummey.**

Roll Call: Mummey \_\_\_x\_\_\_; Danchision \_\_\_x\_\_\_; Careyva \_\_\_x\_\_\_

#### **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

1. **Berger** expressed concern and the need for another full-time police officer. Mummey replied that EUT has an ad running constantly to hire an officer and that the pay rates have been increased.
2. **Ray Trojan** agreed with the need for another FT police officer and brought up the illegal recreational vehicles going up and down SR 924. He also mentioned the crime watch meeting in May 2025.
3. **Travis Martz** agreed as well.
  - a. OIC Litwhiler and Atty Karpowich reminded residents to call the police every time they see illegal vehicles operating on the roads.
4. **Sean Brandt, New Leaf Energy**, asked about the stormwater agreements and development agreements that were conditions of their approval.
5. **Rhiannon Mummey** brought up concern about a neighbor's cockroaches and having a crime watch meeting soon.
6. **Paul Sosna** requested his planning module.
7. **Edwina Matuskiewicz** suggested posting the burning ordinance at Post Office. Unfortunately, the federal government does not allow this. It was also suggested to post it at the end of the EUT driveway.
8. **Edwina Matuskiewicz** inquired about this year's Earth Day celebration. It's being held by the fire company.
9. **Krandall** shared his parking concerns and was told it's now a legal matter.

**MOTION TO ADJOURN made at 19:14 by Mummey, Seconded by Careyva.**

Roll Call: Mummey \_\_\_X\_\_\_; Danchision \_\_\_X\_\_\_; Careyva \_\_\_X\_\_\_