

Minutes for East Union Township Board of Supervisors Meeting
Held on Monday, March 3rd, 2025 | 5:30 pm
East Union Township Municipal Building | 10 East Elm Street Sheppton, PA 18248

MEETING CALLED TO ORDER: 5:30pm

PLEDGE OF ALLEGIANCE

In Attendance: Chairperson K. Mummey; Vice Chairperson W. Danchision; Supervisor J. Careyva; Solicitor D. Karpowich; Treasurer M. Gaizick; Secretary J. Didow; Police OIC Litwhiler; Dominic Yannuzzi, Engineer. Absent: Rich Verbonitz, Code Officer; Advanced Code Consultants, Zoning Officer

PUBLIC PARTICIPATION ON AGENDA ITEMS

T. HOUSER asked where the Board was in the process of amending the zoning ordinance requirements for solar energy systems. D. Karpowich replied that there had been a delay due to procedural errors. It has since been advertised on March 11 and 18, 2025 and there is a public hearing on April 7, 2025, followed by the regular meeting of Board of Supervisors, at which time they intend to consider adopting the ordinance.

Chairperson Mummey called Board of Supervisor's attention to the agenda for this meeting and the minutes from the February 2025 Regular Supervisor Meeting which included discussions of new ordinances submitted for approval as well as the tabling and passage of previously submitted ordinances.

Motion to approve February 2025 Regular Meeting Minutes made by Danchision, seconded by Careyva.

Roll Call: Mummey __x__ ; Danchision __x__ ; Careyva __x__

TREASURER REPORT

M. Gaizick reviewed the report and highlighted a \$53,760 payment to Frederick Chevrolet (Co-Stars #025-E245-625) for the new police vehicle. This money will be reimbursed through a DCED LSA grant awarded in December 2024.

M. Gaizick also discussed issues regarding the debt statement submitted to the PA Department of Community and Economic Development in connection with the Township's LGUDA application. There were certain debts in dispute between DCED's records and the Township's records. To resolve the dispute, the Board decided to withdraw the LGUDA application and pay off the debts in question.

R. Trojan (resident) asked about the North Schuylkill Landfill Association. Nothing other than speculation is known at this time. T. Houser (resident) asked about the PA Liquid Fuels Fund. M. Gaizick explained where the monies come from and the allowable uses of those funds.

Motion to approve February 2025 Treasurer's Report made by Danchision, seconded by Mummey.

Roll Call: Mummey __x__ ; Danchision __x__ ; Careyva __x__

Motion to approve February 2025 presented bills for payment made by Danchision, seconded by Mummey.

Roll Call: Mummey ___x___; Danchision ___x___; Careyva ___x___

Motion to pay off debts and transfer money from Zoning Fund to General Fund made by Danchision, seconded by Careyva.

Roll Call: Mummey ___x___; Danchision ___x___; Careyva ___x___

TOWNSHIP OFFICERS' REPORTS

SOLICITOR'S REPORT

D. Karpowich reviewed the resolution to amend the fee schedule (Resolution 2024-12) for the road or street excavation permit

Current:

- Initial fifty (50) feet of excavation: \$85
- each additional foot or increment thereof: \$85
- inspection (minimum one hour): \$45
- processing and issuing an excavation permit in a newly paved or constructed street
 - first fifty (50) linear feet: \$400
 - every subsequent fifty (50) linear feet or increment thereof: \$200

Amended to:

- up to 50 linear feet of disturbed area or length of bore: \$85, plus all inspection fees, if any, incurred by the Township
- more than 50 linear feet: \$85 plus \$1.00 per foot over 50 linear feet of disturbed area or length of bore, plus all inspection fees, if any, incurred by the township

Motion to adopt Resolution 2025-005 amending the Fee Schedule was made by Danchision, seconded by Careyva.

Roll Call: Mummey ___x___; Danchision ___x___; Careyva ___x___

Karpowich then reviewed the work session that was held for East Union Township supervisors, officials, contractors and employees on February 27, at the East Union Township building. The work session reviewed the variety of procedures that the Zoning Hearing Board, Planning Commission, Board of Supervisors, Property Maintenance Code Violation Cases, and UCC appeals have to follow and what role the attendees play in those processes.

A motion for approval of Ordinance 2025 – 003, tabled from March meeting, which designates Lot 57-B at 620 Oak Ridge Road containing approximately 7.09 acres as “Deteriorated and Blighted Area” as defined under the Local Economic Revitalization Tax Assistance Act (LERTA) was made by Danchision, seconded by Careyva.

Roll Call: Mummey ___x___; Danchision ___x___; Careyva ___x___

A motion for approval of Resolution 2025-003, tabled from March meeting, which provides a 10-year tax exemption under LERTA for Lot 57-B at 620 Oak Ridge Road containing approximately 7.09 acres as “Deteriorated and Blighted Area” as defined under the Local Economic Revitalization Tax Assistance Act (LERTA) was made by Danchision, seconded by Careyva.

ENGINEER REPORT

Mr. Yannuzzi reviewed the PIB Road Program's funding. East Union Township was recently awarded a \$150,000 grant from the DCED MTF and two other grant applications to fund this project have been submitted as well – one to CDBG (for drainage) and a second one to the DCED. Those awards have not yet been announced. Roadmaster Danchision suggested meeting as soon as possible to get a comprehensive review of work to be done so the RFP can go out.

Yannuzzi then provided an update on the American Legion Park. The playground equipment is scheduled to be delivered in four weeks. Township employees will prepare the site and have already dug the holes for the basketball net posts. It was suggested to consider adding a small storage shed for the pickleball nets and equipment. Lighting will also be added and the hours that the light will be on are in discussion. A DCED Greenways, Trails and Recreation Program grant is open for application until May 31. It was agreed to apply for this grant to fund the second portion of the walking trail by the township building. There is another round of funding through the DCNR and Danchision brought up installing sidewalks on Center Street from Mountain Drive to the gas station. Yannuzzi explained the process of sidewalk installation on a state road and said it can be done but would have to be done in phases.

POLICE REPORT

OIC Doug read police report and announced that the new Chevy Tahoe police has come in and it's currently being outfitted with equipment and will be on the road this spring. Both the vehicle and the outfitting are being funded by a grant through the DCED.

ROADMASTER REPORT

Roadmaster D. Danchision reported they have been focusing on winter road maintenance by staying on top of plowing and salting and doing equipment maintenance as well. As ice lessens, they are starting to work on clearing out the parking lot so that all of the equipment will be in view of the security cameras. Danchision thanked Ralph Bly, who has been helping with salting and plowing.

CODE ENFORCEMENT OFFICER REPORT

Code Enforcer was not present; the report was reviewed by Secretary J. Didow and included 4 complaints garbage/debris complaints and three letters sent to property owners, three garbage/debris complaints that were addressed; one abandoned vehicle, and one code violation for missing handrail on outside steps.

ZONING OFFICER REPORT

The zoning officer was not present, so the report was reviewed by Engineer Yannuzzi. Three UCC permit applications were reviewed. Two were approved and one was denied. A zoning hearing is scheduled for March 10 to address denial. Four zoning permit applications were reviewed. Two were approved and two are in need of further documentation. Additionally, there is also one current zoning complaint under review.

PUMPY PROJECT COMMITTEE REPORT

No report

OLD BUSINESS

The 2025 Spring Clean Up was approved for this year. It was decided to keep the same schedule and fee from last year. Dates will be announced and posted the website soon.

Roll Call: Mummey __x__ ; Danchision __x__ ; Careyva __x__

NEW BUSINESS

Motion to accept the resignation of the prior Secretary **made by Danchision, Seconded by Mummey.**

Roll Call: Mummey __x__ ; Danchision __x__ ; Careyva __x__

Motion to appoint Ms. Jessica Didow as Secretary at a rate of \$21.00 per hour **made by Danchision, Seconded by Mummey. Careyva stated she was not a part of the hiring process and abstained.**

Roll Call: Mummey __x__ ; Danchision __x__ ; Careyva __abstain__

Motion to accept the proposal from Martech Inc. to redesign the Township website to make it more accessible and user-friendly for the Township residents **was tabled by Mummey, seconded by Danchision.**

Roll Call: Mummey __x__ ; Danchision __x__ ; Careyva __x__

Motion to enter into an annual service contract with Superior Surveillance and Communications to provide 24/7 computer maintenance and phone support for a cost of \$125 per month **made by Danchision, seconded by Mummey conditional on completing the background check.**

Roll Call: Mummey __x__ ; Danchision __x__ ; Careyva __x__

*Motion to adopt Resolution 2025-04 authorizing the DCED Multimodal Transportation Fund Grant Application in the amount of \$150,000 and authorizing Chairperson Kyle Mummey and Vice-Chairperson Wendy Danchision to electronically sign the application **made by Danchision, seconded by Mummey.**

Roll Call: Mummey __x__ ; Danchision __x__ ; Careyva __x__

*Motion to adopt Resolution 2025-01 authorizing Chairperson Kyle Mummey, Vice Chairperson Wendy Danchision, and Treasurer Michael Gaizick to replace prior sign0ers on the LSA Grant Application for the police vehicle and designate these individuals as authorized signers on future grant applications **made by Danchision, seconded by Mummey.**

Roll Call: Mummey __x__ ; Danchision __x__ ; Careyva __x__

EXECUTIVE SESSION: was held after meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

1. **A resident pointed out that Green Mountain Road needs to be patched.**
2. **T. Houser** asked about the status of the township’s appeal of Zoning Hearing Board’s decision regarding L & B holdings. Karpowich stated that he could look up the docket number.
3. **Sean Brandt, New Leaf Energy,** asked about the stormwater agreements and development agreements that were conditions of their approval. Karpowich replied with a series of edits that need to be made before approval and said he’d email his edits to Jeff Malik, attorney for New Leaf. Brandt asked why Karpowich did not bring up these edits when it was emailed to him. Karpowich replied he did not have time and stated that moving forward, he requires two weeks to read over drafts and respond.

MOTION TO ADJOURN MADE BY MUMMEY, SECONDED BY CAREYVA.

Roll Call: Mummey __X__ ; Danchision __X__ ; Careyva __X__